## **Notice of Nondiscrimination**

## **Legal Services for Maine Elders**

## **Notice of Nondiscrimination and Accessibility Requirements**

## and Grievance Process

Legal Services for Maine Elders ("LSE") complies with applicable state and Federal civil rights laws and does not discriminate on the basis of race, color, religion, national origin, age, disability, sexual orientation or sex. LSE does not exclude people or treat them differently because of race, color, religion, national origin, age, disability, sexual orientation or sex.

LSE provides free aids and services to people with disabilities to communicate effectively with us, such as:

- Qualified sign language interpreters; and
- Written information in other formats (large print, audio, accessible electronic formats, other formats).

LSE provides free language services to people whose primary language is not English, such as:

- Qualified Interpreters; and
- Information in other languages.

If you need these services, contact LSE's Helpline at 1-800-750-5353, or contact LSE at 207-621-0087 (or Maine Relay 711) and ask for the Executive Director.

If you believe LSE has failed to provide these services or discriminated in another way on the basis of race, color, religion, national origin, age, disability, sexual orientation or sex you can file a grievance with: Executive Director, LSE, 5 Wabon Street, Augusta, ME 04330; or 207-621-0087 (or Maine Relay 711). You can file a grievance by mail or telephone. If you need help filing a grievance, LSE's Executive Director is available to help you.

You can also file a civil rights complaint with the U.S Department of Health and Human Services, Office for Civil Rights, electronically through the Office for Civil Rights Complaint Portal, available at <a href="https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf">https://ocrportal.hhs.gov/ocr/smartscreen/main.jsf</a>, or by mail or phone at:

U. S. Department of Health and Human Services 200 Independence Avenue, SW Room 509F, HHH Building Washington, D.C., 20201

1-800-368-1019, 800-537-7697 (TDD)

You can also file a civil rights complaint with Maine's Human Rights Commission at

https://www.maine.gov/mhrc/file, or at 207-624-6290 (or Maine Relay 711).

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